

## **Boonville Community Foundation Legacy Fund Granting Guidelines 2018**

**Overview:** It is the mission of the Boonville Community Foundation (“BCF”) to improve life in our communities by promoting private giving for public good.

BCF has prioritized funding to address many community needs. While BCF's donor and/or organization funds have their own missions and granting goals, the Legacy Fund is the name of BCF's unrestricted fund, from which the Community Foundation board of directors distributes to chosen nonprofit agencies in Boonville.

**Eligibility:** Nonprofit organizations may apply for grant support from the Legacy Fund of the Boonville Community Foundation if they meet either of the following criteria:

- 1) exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code and currently serve, or propose to serve, persons in Boonville or communities adjacent to Boonville, or
- 2) units of local government, public education institutions, or civic organizations for charitable purposes located in Boonville.

No grants will be made to individuals, political parties, candidates, or political activities.

**Grant Period and Amount:** Proposals will be considered annually. In 2018, grants of up to \$2500 each will be made

**Funding Priorities:** The Boonville Community Foundation wishes to partner with nonprofits sharing our vision and passion for improving the lives of Boonville residents. We consider our grants to be community investments, and look for a return on the investments we make.

We want to help start promising programs, support collaborations, and leverage additional funding and resources to make grants in Boonville that have impact.

Possible areas of funding are:

- Economic development (job training/retraining, industrial development, etc.)
- Underserved groups (youth, senior citizens, etc.)
- Cultural tourism
- Historic preservation
- The arts

**On-line Application Process:** Applications are submitted online, and the BCF Granting Committee will then make award decisions for grants. The application has sections for both prose and easily-entered factual data. During the review process, BCF may contact the applying organization to clarify the request, schedule a site visit, or make a suggestion to strengthen the proposal.

## 2018 Granting Schedule

- July 30, public announcement of the grants
- July 30, grant opportunities listed on the [boonvillecommunityfoundation.org](http://boonvillecommunityfoundation.org) website (main menu, “Grants”) and online application process commences
- September 14, online applications due by 11:59 PM
- October 31, grant award decisions finalized
- November 30, applicants will be notified about funding decisions by this date

## Application Guidance

- Please keep to the character limitations for prose (open-ended) questions; applications exceeding the limit by over 100 characters will be penalized.
- The deadline is firm and late applications will not be accepted.
- Those organizations which apply and receive a grant agree to allow BCF to use their organization name and project story in BCF printed and digital materials.
- Feel free to call 573-817-5027 if you have questions about the application or process.
- No paper applications will be accepted. If your organization does not have a computer or internet access, such can be found at most public libraries or in other community locations.

**Funding Decisions:** Not all grant applications can be funded. All proposals will be evaluated using the following, minimum criteria:

- organization’s mission is compatible with proposed program
- proposal addresses one or more of BCF’s funding priorities
- proposal responds to needs of target population in Boonville
- proposal has meaningful outcomes
- proposal has a reasonable budget
- organization has met all application requirements of BCF

Awards are presented at a time of mutual convenience.

**Reporting Requirements:** All recipient organizations must submit a written, final report to BCF at the conclusion of the program funded, or, if the funded program has not concluded, an interim report by June 30 of the following year. The report should include how the grant funds received were spent, and outcomes and accomplishments made possible through funding.